

GOVERNOR'S RANCH ELEMENTARY SCHOOL UNAPPROVED PTA
MINUTES

April 28, 2010

CALL TO ORDER

President Tom Stipp called meeting to order at 7:12pm.

ATTENDEES

President Tom Stipp, 1st Vice President Tamra VanNorstrand, 2nd Vice President Marnie O'Connor, 3rd Vice President Principal Will Morton and Secretary Jayme Piegat were all present from the Executive Board along with 13 members. Treasurer Kristen Colonell was absent.

APPROVAL OF MEETING

MOTION

Candace Ballantyne moved to start the meeting.
Motion was seconded.

VOTE All in favor

APPROVAL OF AGENDA

MOTION

Joanne Russum moved to approve the agenda as is.
Motion was seconded.

VOTE All in favor.

MINUTES APPROVED

The minutes from the February meeting were read. There was a correction made;

1. Destination Imagination- all 6th grade team changed to all 5th grade team.

Will Morton moved to approve the amended minutes.
Motion was seconded.

VOTE All in favor.

VISITING AUTHOR

Librarian Candace Ballantyne informed the PTA that in the 2010-2011 school year she would like to have Author Patricia Pollaco come to GRE as a visiting author. She is a well sought after author so the demand for her is high. Ms. Ballantyne must put in a final answer before the next school year is to start. The date Patricia Pallaco is scheduled to visit GRE is February 10, 2011. This would be an author that the every grade level would get to experience. A full day cost \$2800 and a partial day costs \$933. For the full day the cost would be \$300 more than the allotted \$2500 for this line item.

It was clarified that these funds are not additional to the current school year and budget, but are asked for the next school year 2010-2011.

MOTION

Candace Ballantyne moved to ask the GRE PTA to commit to spending \$2800 for Author Patricia Pallaco on February 10, 2011.

Motion was seconded.

VOTE

All in favor.

PRINCIPAL'S REPORT

Principal Will Morton informed the PTA of the upcoming events.

DAY WITHOUT HATE

Friday April 30, 2010 will be celebrated as A Day Without Hate. This day was started 4 years ago at Stanley Lake High School after the Virginia Tech shootings. GRE is encouraging all students to wear white. Student Council has events planned and has created posters for the day. The school was hoping to unveil a Peace Path, but due to weather conditions it has not been finished. The Peace Path is a journey that a student/students will walk. Each step has an appointed conflict resolution question or statement that helps the student/students to deal with their problem.

KINDERGARTEN ORIENTATION

Kindergarten Orientation night is Monday, May 3, 2010.

PARENT UNIVERSITY

May 12, 2010 is Parent University night. The focus of this night is literacy. Teachers and Staff feel that the first month of a new school year is focused on playing catch-up from the summer break. This parent night will be to inform parents of methods, tools and places that will develop and grow student's reading during the summer months. The hope is to have several Parent University Nights throughout the year.

VOLUNTEER APPRECIATION RECEPTION

V.A.R. will be held May 18, 2010 at 2:45. This will be when the Tedford family is recognized and presented with a gift and an award.

FIELD DAY

Field day is as follows:

May 7, 2010- K-2nd grade

May 14, 2010- 3rd-5th grade

May 21, 2010- 6th grade

All field days start at 8:15 and end at 11:30. If for any reason a field day is canceled the make up day is the following Monday.

USED BOOK SALE

The used book sale is May 20, 2010. Donations and sorting is May 17th and 18th. Kelli Valdivieso is the Committee Chair for this event. If anyone can help please contact her.

CONTINUATION

Continuation and the 6th grade pool party is June 1, 2010.

PRESIDENT'S REPORT

President Tom Stipp sent out a big thank you to:

John and Valerie Sturm for putting on the carnival.

John Sileo for putting on the Girl's Event.

Congratulations to the Destination Imagination team...The Hot Tamales for placing 2nd at state and moving onto Globals in Knoxville, TN.

EDUKIT

President Tom Stipp has 2 bids in to see if GRE can get a better deal than what Edukit gives the school. He will inform everyone what he finds out in the very near future.

EXECUTIVE BOARD NOMINATIONS

Tamra VanNorstrand presented the nominees for the 2010-2011 Executive Board.

Positions and Nominees are as follows:

1. President- Tammy Simons
2. President Elect
3. 1st Vice President-Ken Dugger
4. 2nd Vice President- Kimberly Crouch-Wong
5. Treasurer- Lesli O'Keefe
6. Secretary- Joanne Russum

Parliamentarian is open, this is an appointed position. The current Principal always holds the 3rd Vice President position.

BUDGET

Treasurer Kristen Colonell was absent. President Tom Stipp did a reading of the current budget.

	<u>2009/10 Budget</u>	<u>Revised with Committee input</u>	<u>Actual 4/26/10</u>
Beginning Balance:	90,537	110,358	110,358
Total General Rev:	184,492	196,973	177,889
Total ExCel Rev:	500	1,000	1,230
Total Rev:	184,992	197,973	179,119
Total Expenditure/ Reserves:	184,992	197,973	109,521

BUDGET REVIEW COMMITTEE

This is the report given by Committee Chair Ken Dugger for the Budget Review Committee.

It is the belief of the 2010 Budget Review Committee that the following philosophical recommendations need to be considered by the Governor's Ranch Elementary PTA prior to the thorough review and recommendations of line items within the budget.

The following philosophical recommendations are being brought to the PTA for discussion and a vote.

1. The annual PTA budget (both general and ExCel) will not exceed the anticipated revenue from clothing sale and silent auction. Lowest revenue from the previous 4 years will be used as the determining basis.
2. A Discretionary Fund line item should be added to both the General PTA budget and ExCel budget. This line item would serve as an emergency fund as need might arise. The amount of this line item will be determined as part of the annual budget process. How funds in this line item would be spent would be decided by the PTA. Note: this discretionary fund will not affect the \$10,000 annual reserve voted on by the PTA in the process of determining how to best utilize the surplus funds.
3. Approval giving the ability to shift budget money from the General budget to the ExCel Budget and versa as needed.
4. Provide easily understood financial statements consisting of,
 - a) Budget sheet
 - b) Income/Expense sheet
 - c) Summary sheet that includes the above listed and a tear to date column.
5. List of annual fundraisers for clear distinction.
 - a) PTA fundraisers
 - b) School fundraisers
 - c) Classroom fundraisers
 - d) Other

6. Create written guidelines/definitions for each line item clarifying its intended use.
7. Establish a regular quarterly reporting structure, from PTA committee head volunteers of year-to-date updates on their budget to the Executive Board Treasurer. Thus maintaining a written history that can be passed forward to new PTA volunteers.
8. Should a line item have budget money left at the end of the school year, that money should be rolled over into the next year's Discretionary Fund with a note as to its source. This money then could be made available as supplemental funds for that budget line item the following year.

Ken made a clarification that the \$17,000 is available. All money has been accounted for and set aside for the upcoming 2010-2011 school year. However in the 2011-2012 school year the budget will need to be cut by \$6,000 because of lack of funds to maintain the budget at its current level.

A concern about the current committee notebooks that are passed on year to year was brought up. It was suggested that they be converted from paper to electronic to be more current and more visible and easier to access.

It was mentioned that all fundraising should be put out there at the beginning of each school year so parents can see exactly where they want to put their money. Principal Will Morton also mentioned that maybe the PTA needs think about how the current fundraising is done and if it needs to look different or added to in the upcoming years.

MOTION

Ken Dugger moved to approve phase 1 recommendations for the 2010-2011 Budget Review Committee.

Motion was seconded.

VOTE

All in favor.

DESTINATION IMAGINATION

Shelley Walton has been the building coordinator for the program Destination Imagination for the past several years. She mentioned that historically GRE has sent 3 teams to the regional competition every year. With the Hot Tamales qualifying for the Globals in Knoxville, TN this year it is a great opportunity to put GRE on the map. Mrs. Walton asked the PTA to make a consideration for a higher budget line item for the next school year and years to come. The DI teams have never been able to fund their registration fees with the amount they are given each year let alone if they were to advance to the next level.

Kimberly Crouch-Wong, the Hot Tamales coach mentioned that with the opportunity to go to TN she hopes it builds momentum and interest enough that the school considers it

MOTION

Joanne Lafond moved to ask for \$150 additional funds for the Teacher Appreciation Lunch.
Motion was seconded.

VOTE

All in favor.

MOTION

Joanne Russum moved to adjourn the meeting.
Motion was seconded

Meeting adjourned at 9:34pm.

LOOKING AHEAD

The next PTA meeting is scheduled for May 26, 2010 at 7:00pm in the Library.